

Community Council area: (Check appropriate box)

- North York     
  Toronto and East York     
  Scarborough     
  Etobicoke York

**Address**

Street No.	Street Name	Unit No.	Ward
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Property subject to ravine and natural feature area protection?  Yes  No

Please go to <http://www.toronto.ca/trees/ravines.htm> for information on Ravine and Natural Feature Areas. You must submit a Ravine and Natural Feature Area Permit Application to injure or destroy any vegetation in the ravine and natural feature protected area. Forms and information are available online.

Has an Application to Injure or Destroy Trees on Private Property been submitted for this property?  
 Yes  No

**Property Owner Information** (as it appears on Deed/Transfer of Land)

Property Owner (Last Name)		First Name		<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	
Company Name (if applicable)		Company Officer (Name)		Position	
Street No. and Name					Apt./Unit No.
City	Province	Postal Code	Email	Telephone No.	Fax No.

**Applicant Information** (the City will communicate with the "applicant" regarding this application)

Applicant is:  Same as above  Arborist  Agent  Contractor  Other \_\_\_\_\_

Last Name		First Name		<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	
Company Name (if applicable)					
Street No. and Name					Apt./Unit No.
City	Province	Postal Code	Email	Telephone No.	Fax No.

**Property Owner's Authorization to Submit an Application** (To be completed only if the applicant is not the owner)

I/We (owner) \_\_\_\_\_ Authorize (applicant): \_\_\_\_\_  
 to act as my agent and sign this application form on my behalf, in respect of the premises listed under "Address" section above.

.....  
 Signature(s) of Owner(s) Date

.....  
 Signature of Signing Officer(s), Position held, and Corporate Seal (if owner is a company/partnership) Date

**Application for a permit to remove a healthy City-owned tree(s):**

Specify trees(s) to be removed. Give diameter in centimetres. If you have additional trees, please list them on a separate sheet. <b>Applications must include a landscape plan</b>	<input type="checkbox"/> Remove			Total No. of Trees Included in Application:
	Tree No.	Tree Species	Diameter (cm)	

Reason for application:

**Application Fee Calculation**

Request for Removal of a Healthy City-Owned Tree(s) (\$300 per tree)

No. of trees	X \$300	Total Fee	\$
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Accepted methods for payment of fees: **certified cheque or money order**. Please make all amounts payable to the **Treasurer of the City of Toronto**. Application fees are non-refundable and payable at the time of initial application. Filing a permit application does not guarantee that a permit will be granted.

**Authorization**

I have read and understand the attached information sheet and I am aware of the permit procedures required under the provisions of the Trees on City Streets By-law. I hereby certify that the information, survey and plans provided are correct and truly indicate my intentions respecting the proposed work. In submitting this application, I acknowledge, consent and agree to allow City designated officers onto the property for the purposes of conducting any inspections required.

.....  
 Signature (Owner or Applicant) Print Name Date

The personal information on this form is collected under the authority of the City of Toronto Act. The information is used to process your application and notify you of meetings related to your application. Questions about the collection of *personal information only* can be directed to 416-396-7377, the Manager of Tree Protection and Plan Review, Parks, Forestry & Recreation, 70 Nashdene Rd, Toronto, ON M1M 2V2.

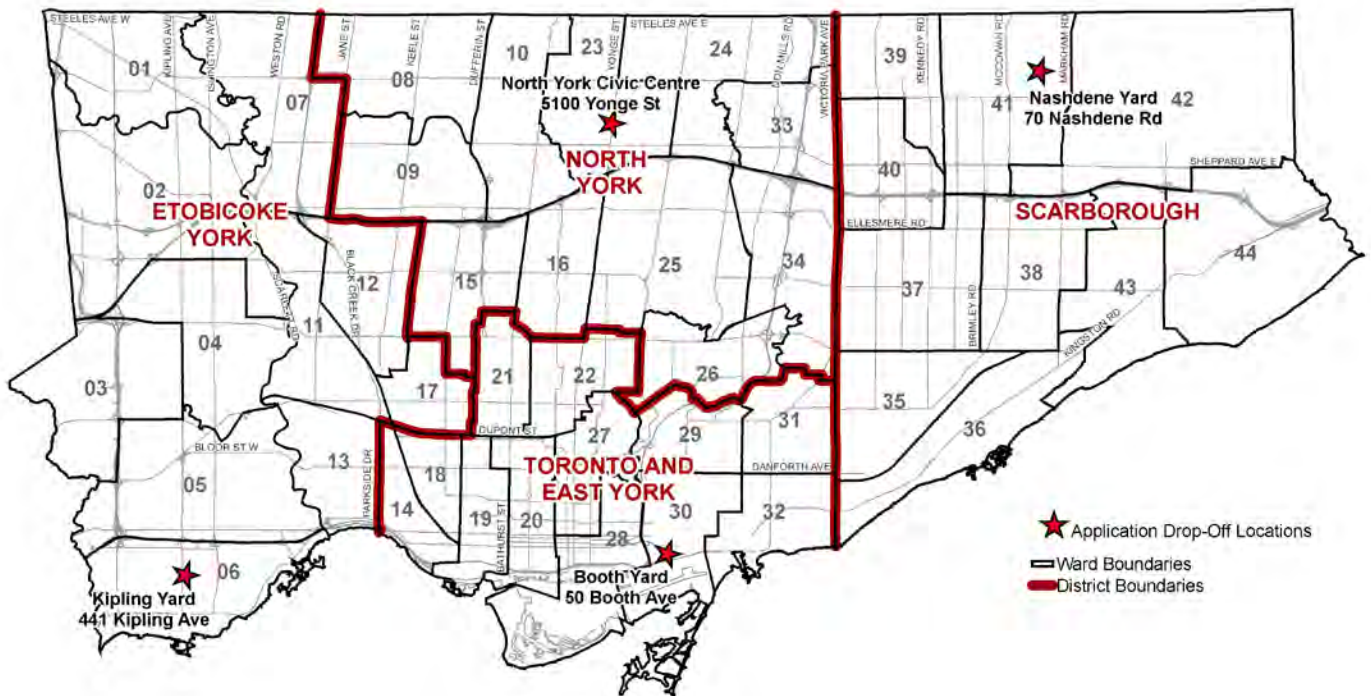
## What Happens Next?

Urban Forestry staff will review your application and landscape plan, and carry out an inspection to evaluate the condition of the healthy City-owned tree(s) in question.

Consultation with the Ward Councillor is the next step in the process, after which you will be advised if your request has been denied or approved with conditions. Requests for removal of healthy City-owned trees that are refused may be referred to the appropriate Community Council.

Such requests for removal may be subject to conditions which include payment of tree value, removal and replacement costs and the replanting of a replacement tree or trees.

The General Manager of Parks, Forestry and Recreation may request a Tree Guarantee Deposit to guarantee the planting or protection of trees. It is the applicant's responsibility to advise the General Manager of Parks, Forestry and Recreation that the trees have been planted in accordance with approved plans and/or tree protection zones have been created in accordance with approved plans. It is also the applicant's responsibility to submit a written request to the General Manager for the refund of a Tree Guarantee Deposit, 2 years after the completion of all construction activity and/or 2 years after tree planting.



## Contact Information Applications must be submitted to the appropriate district office.

**North York District**  
Urban Forestry  
Tree Protection & Plan Review  
North York Civic Centre  
5100 Yonge Street, 3rd Floor  
North York, Ontario M2N 5V7  
Tel: 416-395-6670  
Fax: 416-395-6714  
Email: [tpnorth@toronto.ca](mailto:tpnorth@toronto.ca)  
Hours: 8:30 – 3:00, M-F

**Toronto and East York District**  
Urban Forestry  
Tree Protection & Plan Review  
Booth Yard  
50 Booth Avenue  
Toronto, Ontario M4M 2M2  
Tel: 416-392-7391  
Fax: 416-392-7277  
Email: [tpsouth@toronto.ca](mailto:tpsouth@toronto.ca)  
Hours: 8:30 – 3:00, M-F

**Scarborough District**  
Urban Forestry  
Tree Protection & Plan Review  
Nashdene Yard  
70 Nashdene Rd.  
Toronto, Ontario M1V 2V2  
Tel: 416-338-5566  
Fax: 416-396-4248  
Email: [tppeast@toronto.ca](mailto:tppeast@toronto.ca)  
Hours: 8:30 – 3:00, M-F

**Etobicoke York District**  
Urban Forestry  
Tree Protection & Plan Review  
Kipling Yard  
441 Kipling Avenue  
Toronto, Ontario M8Z 5E7  
Tel: 416-338-6596  
Fax: 416-394-5406  
Email: [tpwest@toronto.ca](mailto:tpwest@toronto.ca)  
Hours: 8:30 – 3:00, M-F

Urban Forestry General Information Line: 311

Helpful information, forms and maps are available on our website: [www.toronto.ca/trees](http://www.toronto.ca/trees)